

Open: 08/01/05 - 8:30 AM

Close: 08/18/05 – 5:00 PM



CITY OF MIAMI BEACH

ANNOUNCEMENT OF OPEN COMPETITIVE CIVIL SERVICE POSITION



PARKING FACILITIES SUPERVISOR

\$1,331.28 - \$ 2,150.13 BIWEEKLY

NATURE OF WORK

This is responsible supervisory work in scheduling and supervising parking events attendant employees for daily, weekly and special events, oversight, scheduling of Contract Labor Service Providers as well as Landscaping Contractors, Elevator Contractors and others. The incumbent checks calendar on a weekly basis for upcoming events; gathers and banks tickets for assigned parking lots; oversees field inspections/ audits; issues/receives keys to/from meter technicians; reports any damages of City parking facilities; deals with customers and employee concerns; prepares and maintains records and reports; performs related work as required.

MINIMUM REQUIREMENT

One (1) year full - time supervisory experience, including employee scheduling, cashiering, and working with customers.

DESIRES

Experience in the use of Parking Management Revenue and Access Control Equipment, FAPD, to include minor repairs as needed, and SCAN Net Programming.

This position represented by: GSA (GSA Classifications in the Classified Service)

Apply IN PERSON Monday - Thursday 8:30AM - 5:00PM, EXCLUDING HOLIDAYS
Job Hotline (305) 673-7777 www.miamibeachfl.gov

CITY OF MIAMI BEACH, CITY HALL
Human Resources Department, 3rd Floor
Miami Beach, FL 33139

CLASS NO. - **1811**
CS NO. - **0557CO**

EOE/AA/ADA/VET PREF